



**REGULAR BOARD
MEETING MINUTES**

Monday, March 18, 2024

*Bring about a vibrant community where people lead lives of greater independence
and make meaningful contributions...*

I. Call to Order

The meeting was called to order at 6:32 p.m. by Bob Competti.

II. Welcome New Board Member–Kellie Smith

David Uhl welcomed Kellie Smith to the Board. We have had a board member opening for several months and were looking for someone that had an interest in serving who represented a child receiving services in the early childhood age group. Kellie was interested in serving on the Board and the Commissioners appointed her a couple of weeks ago.

Kellie stated that she is excited to be here and is a mother of three. Her middle daughter attends Forest Rose School. Kellie has been married for eight years and is a social worker. Kellie will be working at the new STARLight Center and is currently working on her master's in social work.

Everyone introduced themselves to Kellie.

III. Swearing In- Judge Randall Ullom

Judge Randall Ullom was present to swear Kellie Smith in as our new board member.

IV. Roll Call

	Present	Absent	Prior Notice	
Pamela Barkley	X			
Bob Competti	X			
Jessica Roth	X			Virtually (notified 02-20-24)
Sharon Scruggs	X			Virtually (notified 01-04-24)
Derek Upp	X			
Matt Wideman	X			

Staff Present:

David Uhl, Superintendent	Gaynor Pfeffer, Executive Assistant
Cindy Hillberry, Assistant Superintendent	Beth Seifert, Chief Fiscal Officer
Kyle Miller, Director of Provider and Community Resources	David Baum, Director of Services and Supports
Anne Mikan, Director of Communications and Outreach	Todd McCullough, Director of Operations

V. Additions/Corrections to the Agenda

- There were no additions or corrections to the agenda.

VI. Public Comment

Amy Schleich talked about attending both "Parent Group" meetings for parents of adult children in Lancaster and Pickerington. Amy volunteered to take the lead for the parent group in Lancaster. Amy stated that the Lancaster group started a private Facebook group and will include Pickerington parents as well. On Wednesday, April 17th they will have Gary Tonks from ARC Ohio presenting on waivers and services. On May 14th Lynn Tramontano will present on finances and navigating trusts for individuals with developmental disabilities.

VII. Approval and Signing of Minutes

- Regular Meeting Minutes–February 20, 2024

Moved by Matt Wideman and seconded by Pamela Barkley that the Fairfield County Board of Developmental Disabilities approves the February 20, 2024 regular meeting minutes, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Kellie Smith	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

VIII. Resolution 2024-03-01: Ratification and Signing of Expenditures

Moved by Pamela Barkley and seconded by Derek Moved that the Board accepts and approves Resolution 2024-03-01, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Kellie Smith	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

Resolution 2024-03-02: Approval of Financial Statement

Moved by Pamela Barkley and seconded by Matt Wideman that the Board accepts and approves the February 2024 financial statements, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Kellie Smith	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

IX. Committee Reports

A. Finance Committee

No report.

B. Human Resources Committee

No report.

C. Operations Committee

No report.

D. Ethics Council

No report.

E. Financial Advisory Committee

No report.

X. President's Update

Sharon Scruggs welcomed Kellie Smith and stated that she was thrilled to have her as our newest board member. Sharon gave a big, huge round of applause to Derek Upp for his performance at the state house this week. Fantastic job Derek!

Sharon hopes everyone is going to be attending the Celebration of Possibilities this week as she is looking forward to it!

XI. Superintendent's Update:

The two adult parent groups met: one in Pickerington and one in Lancaster. They are free to move forward as they like. The children's parent groups are scheduled to meet in April. Those meetings will look a little different as we are contracting with Starfire to talk about "connecting" and how to connect in the community.

In addition to those meetings, Anne and David attended DD Advocacy Day at the state house. The video of Derek is now streaming on our social media. IVP did a fantastic job with the production aspect. Zayne Harshaw was also there performing. From where he was eight years ago and to where he is now is amazing. We are talking about having him join us next year for our "15th year" Celebration of Possibilities.

Tomorrow is our family event with Amy Bockerstette. Everyone is invited. This is our first time doing this and Amy and her family are really excited. Its free and I hope you will come and be a part of the evening. Childcare and adult respite will be provided. Wednesday is our Celebration of Possibilities and we have been working hard and hope everyone can attend.

Our annual report is complete and will be distributed Wednesday at the Celebration and publicly later this week. David stated that when he came to

Fairfield DD, we were serving around 800 individuals and now we are serving almost 1800 people. Numbers are just exploding, particularly in the early intervention age group.

We are in the final year of our three-year strategic plan and have contracted with Krile Communications to help us work on our next three-year plan, which should be ready by January 2025.

There are several statewide work groups that few of us have the opportunity to serve on. David stated that he is serving on the accreditation group to help revise the standards that is used by DODD and to make the accreditation process easier and simpler to understand. David was also appointed to the 14c Certificate work group that is working to eliminate sub minimum wage. David stated that paying people differently because they have a disability is not right. There are 3000 people in the state working with a 14c certificate.

XII. Leadership Team Report

XIII. New Business

A. Resolution 2024-03-03:

Contract Renewal– Wilsons Lawncare Maintenance

Moved by Matt Wideman and seconded by Derek Upp that the Board accepts and approves Resolution #2024-03-03, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Kellie Smith	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

B. Resolution 2024-03-04:

2024 County Board Cash Projection

Moved by Matt Wideman and seconded by Pamela Barkley that the Board accepts and approves Resolution #2024-03-04, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Kellie Smith	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

- C. Resolution 2024-03-05:**
Appropriate from Unappropriated– Waiver Match

- D. Resolution 2024-03-06:**
Appropriate from Unappropriated– DODD

Moved by Pamela Barkley and seconded by Matt Wideman that the Board accepts and approves Resolution #2024-03-05 and Resolution #2024-03-06, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Kellie Smith	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

- E. Resolution 2024-03-07:**
Approval of the Revised Salary Schedule for Substitute Positions

Moved by Matt Wideman and seconded by Sharon Scruggs that the Board accepts and approves Resolution #2024-03-07, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Kellie Smith	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

F. Resolution 2024-03-08:
Copier Lease Agreement

Moved by Derek Upp and seconded by Sharon Scruggs that the Board accepts and approves Resolution #2024-03-08, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Kellie Smith	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

G. Informational Items:
Procedures for Review

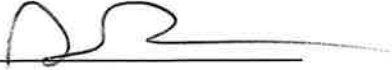
XIV. Administrative Approvals

- Moseley Elevator– Preventative Maintenance Agreement

XV. Adjournment

Moved by Pamela Barkley and seconded by Derek Upp that the Fairfield County Board of Developmental Disabilities adjourns the meeting.

The meeting was adjourned at 7:12 p.m.



Gaynor Pfeffer
Recording Secretary



Sharon Scruggs, President
Fairfield County Board of
Developmental Disabilities



Matt Wideman, Secretary
Fairfield County Board of
Developmental Disabilities



Resolution # 2024-03-01

March 18, 2024

IN THE MATTER OF RATIFICATION AND SIGNING OF EXPENDITURES FOR FEBRUARY 2024

WHEREAS, the Fairfield County Board of Developmental Disabilities has reviewed the February 2024 expenditures,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board accepts and approves the February 2024 expenditures as presented.

Motion by: Pamela Barkley

Seconded by: Derek Upp

YEAS: 7

NAYS: 0

ABSTENTIONS: 0

ADOPTED: March 18, 2024

I certify that this is a true and correct copy of Resolution #2024-03-01.

A handwritten signature in black ink, appearing to read "Matt Wideman", is written over a horizontal line. Below the line, the text "Matt Wideman, Board Secretary" is printed in a black, sans-serif font.

Matt Wideman, Board Secretary



Resolution # 2024-03-02

March 18, 2024

IN THE MATTER OF APPROVING THE FINANCIAL STATEMENTS FOR FEBRUARY 2024

WHEREAS, the Fairfield County Board of Developmental Disabilities has reviewed the February 2024 financial statements,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board accepts and approves the February 2024 financial statements as presented.

Motion by: Pamela Barkley
Seconded by: Matt Wideman
YEAS: 7
NAYS: 0
ABSTENTIONS: 0

ADOPTED: March 18, 2024

I certify that this is a true and correct copy of Resolution #2024-03-02.

A handwritten signature in black ink, appearing to read "Matt Wideman", is written over a horizontal line.

Matt Wideman, Board Secretary



Resolution # 2024-03-03

March 18, 2024

IN THE MATTER OF A CONTRACT FOR LAWN CARE SERVICES AT ALL FAIRFIELD DD LOCATIONS

WHEREAS, the Fairfield County Board of Developmental Disabilities previously contracted with Wilsons Landscape Maintenance to provide lawn care services to all Fairfield DD locations, and

WHEREAS, the aforementioned contract has expired, and

WHEREAS, the Administration has been very pleased with Wilsons Landscape Maintenance services and would like to enter into a new contract with the same terms and pricing as 2023,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board approves the new contract with Wilsons Landscape Maintenance for lawn care services for all Fairfield DD locations, as presented.

Motion by: Matt Wideman

Seconded by: Derek Upp

YEAS: 7

NAYS: 0

ABSTENTIONS: 0

ADOPTED: March 18, 2024

I certify that this is a true and correct copy of Resolution #2024-03-03.

A handwritten signature in black ink, appearing to read "MW", is written over a horizontal line. Below the line, the text "Matt Wideman, Board Secretary" is printed.

Matt Wideman, Board Secretary



Resolution # 2024-03-04

March 18, 2024

IN THE MATTER OF THE COUNTY BOARD COST PROJECTION

WHEREAS, Ohio Revised code requires each county board of developmental disabilities to submit a five year projection of revenues and expenditures to DODD, and

WHEREAS, FCBDD is presenting the attached document for approval, and

WHEREAS, FCBDD will submit the five year projection by April 1, 2024,

NOW THEREFORE,

BE IT RESOLVED by the Fairfield County Board of Developmental Disabilities:

That the Board approves the County Board Five Year Cost Projection for submission to DODD, as presented.

Motion by: Matt Wideman

Seconded by: Pamela Barkley

YEAS: 7

NAYS: 0

ABSTENTIONS: 0

ADOPTED: March 18, 2024

I certify that this is a true and correct copy of Resolution #2024-03-04.

A handwritten signature in black ink, appearing to read "Matt Wideman", is written over a horizontal line.

Matt Wideman, Board Secretary



Resolution # 2024-03-05

March 18, 2024

IN THE MATTER OF FUND TRANSFERS - FUND 2560

WHEREAS, the Board wishes to set aside funds for future waiver match obligations, and

WHEREAS, the Board budgeted a transfer amount of \$1,000,000 from the General Fund to the Medicaid Reserve Fund in 2023, and

WHEREAS, Ohio Revised Code allows for a reserve balance to equal forty percent of the prior year expenditures, and

WHEREAS, Administration is recommending a transfer of \$174,976.44,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

Section 1: That the Board authorizes the appropriation of unappropriated funds in the amount of \$236,307.26 to 52000000 700000 (General Fund – Transfers).

Section 2: That the Board authorizes the transfer of \$236,307.26 from 52000000 700000 (General Fund - Transfers) to 52256000 439100 (Medicaid Reserve Fund – Transfers In).

Motion by: Pamela Barkley
Seconded by: Matt Wideman
YEAS: 7
NAYS: 0
ABSTENTIONS: 0

ADOPTED: March 18, 2024

I certify that this is a true and correct copy of Resolution #2024-03-05.

A handwritten signature in black ink, appearing to read "Matt Wideman", is written over a horizontal line.

Matt Wideman, Board Secretary



Resolution # 2024-03-06
March 18, 2024

IN THE MATTER OF APPROPRIATING FROM UNAPPROPRIATED - FUND 2060

WHEREAS, FCBDD has been awarded \$890,000.00 from the Ohio Department of Developmental Disabilities, and

WHEREAS, these funds are being made available to empower counties to undertake diverse initiatives and projects that offer flexible support and services to people living with disabilities and their families, and

WHEREAS, FCBDD is committed to accessibility in our community and partnering with organizations that are committed to the same, and

WHEREAS, these funds were not included in the 2024 budget, and

WHEREAS, an appropriation from unappropriated is required,

NOW THEREFORE,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF FAIRFIELD, STATE OF OHIO:

The Fairfield County Board of DD requests the Fairfield County Commissioners appropriate from unappropriated in the following:

52711141 530100 Administration Contract Services – Pass-Through	\$750,000.00
52673121 550320 Family Support Services - Camp & Respite	\$ 50,000.00
52511141 574000 Assistive - Technology Equipment	\$ 50,000.00
52541141 574300 Facilities - Equipment	\$ 15,000.00
52714141 530000 Communications \$ Outreach – Contract Svcs	\$ 25,000.00

Motion by: Pamela Barkley
Seconded by: Matt Wideman
YEAS: 7
NAYS: 0
ABSTENTIONS: 0

ADOPTED: March 18, 2024

I certify that this is a true and correct copy of Resolution #2024-03-06.

A handwritten signature in black ink, appearing to read "Matt Wideman", is written over a horizontal line.

Matt Wideman, Board Secretary



Resolution # 2024-03-07

March 18, 2024

IN THE MATTER OF APPROVAL OF REVISED SUBSTITUTE RATE CHANGES

WHEREAS, at the February 20th board meeting, the Board approved the increase in pay rates for substitute positions, effective February 26, 2024, and

WHEREAS, Administration is resubmitting the substitute rates for approval to reflect the correct rate for the Educational Aide substitute position,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board approves the hourly substitute rate increases effective February 26, 2024, as presented.

Motion by: Matt Wideman

Seconded by: Sharon Scruggs

YEAS: 7

NAYS: 0

ABSTENTIONS: 0

ADOPTED: March 18, 2024

I certify that this is a true and correct copy of Resolution #2024-03-07.

A handwritten signature in black ink, appearing to read "Matt Wideman". The signature is written in a cursive, flowing style.

Matt Wideman, Board Secretary



Resolution # 2024-03-08

March 18, 2024

IN THE MATTER OF LEASE AGREEMENT FOR REPLACEMENT COPIERS AT SSA

WHEREAS, the Fairfield County Board of DD has previously leased a copier from Modern Office Methods for the Services and Supports department, and

WHEREAS, the lease agreement is about to expire, and the current copier is in need of replacement and a backup copier is needed, and

WHEREAS, Modern Office Methods has proposed the following:

- a new five-year lease on a new state of the art copier at 70 pages per minute along with a smaller repurposed copier for back-up;
- a new five-year lease on a new state of the art copier at 60 pages per minute along with a smaller repurposed copier for back-up;

WHEREAS, Administration is recommending option two with the 60 page per minute copier along with the repurposed back-up copier which will decrease our overall monthly cost,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board approves the lease agreement with Modern Office Methods for the new five-year lease on a new state of the art copier at 60 pages per minute along with a smaller repurposed copier for back for the Services and Supports department, as presented.

Motion by: Derek Upp
Seconded by: Sharon Scruggs
YEAS: 7
NAYS: 0
ABSTENTIONS: 0

ADOPTED: March 18, 2024

I certify that this is a true and correct copy of Resolution #2024-03-08.

A handwritten signature in black ink, appearing to read "Matt Wideman", is written over a horizontal line.

Matt Wideman, Board Secretary