



**REGULAR BOARD
MEETING MINUTES**

Tuesday, February 21, 2023

I. Call to Order

The meeting was called to order at 6:33 p.m. by Sharon Scruggs.

II. Roll Call

	Present	Absent	Prior Notice	
Pamela Barkley	X			
Elizabeth Burwell	X			
Bob Competti	X			
Jessica Roth	X			
Sharon Scruggs	X			
Derek Upp	X			Arrived at 6:35pm
Matt Wideman	X			

Staff Present:

David Uhl, Superintendent	Gaynor Pfeffer, Executive Assistant
Todd McCullough, Director of Operations	Cindy Hillberry, Director of Human Resources & Forest Rose School
Beth Seifert, Chief Fiscal Officer	Kyle Miller, Director of Provider and Community Resources
Anne Mikan, Director of Communications and Outreach	

III. Additions/Corrections to the Agenda

- There were no additions or corrections to the agenda.

IV. Public Comment

- There was no public comment.

V. Approval and Signing of Minutes

- Organizational Board Meeting Minutes–January 17, 2023

Moved by Matt Wideman and seconded by Elizabeth Burwell that the Fairfield County Board of Developmental Disabilities approves January 17, 2023 organizational board meeting minutes, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Elizabeth Burwell	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs			X
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

- Regular Board Meeting Minutes–January 17, 2023

Moved by Matt Wideman and seconded by Pamela Barkley that the Fairfield County Board of Developmental Disabilities approves January 17, 2023 regular board meeting minutes, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Elizabeth Burwell	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs			X
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

VI. Resolution 2023-02-01a: Ratification and Signing of Expenditures

Moved by Bob Competti and seconded by Matt Wideman that the Board accepts and approves Resolution 2023-02-01a, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Elizabeth Burwell	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

Resolution 2023-02-01b: Ratification and Signing of Expenditures

Moved by Elizabeth Burwell and seconded by Pamela Barkley that the Board accepts and approves Resolution 2023-02-01b, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Elizabeth Burwell	X		
Bob Competti			X
Jessica Roth	X		
Sharon Scruggs	X		
Derek Upp	X		
Matt Wideman			X

Motion carried unanimously.

Resolution 2023-02-02: Approval of Financial Statement

Moved by Bob Competti and seconded by Pamela Barkley that the Board accepts and approves the January 2023 financial statements, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Elizabeth Burwell	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

VII. Committee Reports

A. Finance Committee

No report.

B. Human Resources Committee

No report.

C. Facilities Committee

The Facilities Committee is scheduled to meet on February 21st following the board meeting and training.

Sharon Scruggs stated that the Facilities Committee is going to change to the Operations Committee to encompass all functions of the Operations Department (facilities, IT and transportation).

D. Ethics Council

No report.

E. Financial Advisory Committee

On hold until 2024.

IX. President's Update

Sharon thanked David and team for keeping the Board up to date on everything. Sharon stated that she loves the report she receives from David each week with not only the county updates but state updates as well.

Sharon also thanked David for reviewing and updating the "Board" policies and procedures that were a little outdated.

Sharon encouraged board members to look at their personal calendars and see if they can attend some of the planned events for DD Awareness Month. Sharon also asked the leadership team to tell the board members where they are needed or where they want them to be as this is an important month to spread awareness throughout the county.

X. Superintendent Update:

David discussed the calendar of events that Anne distributed, and Sharon referenced in her update. David stated that prior to Covid, we use to pack a ton of events into March, but this year we put together something a little different; an "Ask Us Campaign". We are encouraging staff, families, people who receive services, and the community to ask us anything! The questions submitted along with the answers will be shared on our website, social media channels, and newsletters. This campaign is being promoted through our sponsorships with WLOH and Innerphase Video Productions.

David stated that a letter was sent out to everyone we support, their family, guardian and providers. The letter informs them of John's retirement and introduces David as the new superintendent and invites them to connect with him, via email, phone, or in the community.

David talked about the upcoming dedication of the SSA Large Conference Room in Wendy Ricker's honor. The public dedication will take place on March 17th at 12:30. Sharon asked if any of the board members can attend to represent the Board.

On March 28th from 10:00-11:30 the senior leadership team once again will be guest baristas at Art and Clay on Main/Square 7 Coffee House to engage with customers about what we do and how it furthers our mission.

Also on March 28th, David will be presenting a "Listen and Learn" for the Fairfield County Commissioners.

March 31st is our All-Staff Training Day; everyone is welcome to attend. Sharon asked if board members are needed in some capacity. If so, reach out and let them know in your Friday updates.

Forest Rose graduations and the Celebration of Possibilities are coming up in May.

Jessica Roth asked what the Board does for the Celebration. David and Sharon stated that the Board typically buys tickets and attends the event. However, in the past the Board was a table sponsor and donated the sponsorship tickets to people we serve and or their family.

OACB hosted a New Superintendent Orientation in which new superintendents across the state come together to connect, and share best practices.

No news on the state budget. Right now, the legislative language is being worked on and debating over it. It will most likely change many times between now and when it actually passes. David will keep everyone updated.

XI. Leadership Team Report

Matt Wideman commented that moving to the Cloud for backup/storage is very smart! Sharon stated it is nice to see that we are the first agency in the county to move to the Cloud. Todd stated that when the Pickerington server went down, everyone there migrated to the One Drive at that time. It made sense for us to be the first agency going through the process. We will complete the migration for all of the DD buildings very soon and then they will move forward with the rest of county.

Sharon commented on another awesome month at Art and Clay on Main and asked about the remodel. Kyle stated that a new paint bar was installed with lower shelves and access to the paint on both sides of the sink. Everything is accessible.

XII. New Business

A. Resolution 2023-02-03:

Supplemental Employment Contract– Lisa Tope

Moved by Pamela Barkley and seconded by Matt Wideman that the Board accepts and approves Resolution #2023-02-03, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Elizabeth Burwell	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

B. Resolution 2023-02-04:

Contract Renewal–Wilsons Lawncare Maintenance

Moved by Bob Competti and seconded by Elizabeth Burwell that the Board accepts and approves Resolution #2023-02-04, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Elizabeth Burwell	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

C. Resolution 2023-02-05:

Request to Solicit Bids

Moved by Bob Competti and seconded by Pamela Barkley that the Board accepts and approves Resolution #2023-02-05, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Elizabeth Burwell	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

D. Resolution 2023-02-06:

Creation of New Position– Floating Individual Support Coordinator

Moved by Pamela Barkley and seconded by Bob Competti that the Board accepts and approves Resolution #2023-02-06, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Elizabeth Burwell	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

E. Resolution 2023-02-07:

Revised Position Descriptions

Moved by Elizabeth Burwell and seconded by Jessica Roth that the Board accepts and approves Resolution #2023-02-07, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Elizabeth Burwell	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

F. Resolution 2023-02-08:

Program Calendars for Review and Approval (Pre-School & School Age)

Moved by Bob Competti and seconded by Pamela Barkley that the Board accepts and approves Resolution #2023-02-08, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Elizabeth Burwell	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

G. Resolution 2023-02-09:

Invoices Exceeding Ten Thousand Dollars– OACBDD

Moved by Matt Wideman and seconded by Jessica Roth that the Board accepts and approves Resolution #2023-02-09, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Elizabeth Burwell	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

H. Resolution 2023-02-10:

Invoices Exceeding Ten Thousand Dollars– Heat Pump Replacement Units

Moved by Bob Competti and seconded by Pamela Barkley that the Board accepts and approves Resolution #2023-02-10, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Elizabeth Burwell	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

I. Resolution 2023-02-11:

Policies for Review and Approval– Readopted

Moved by Elizabeth Burwell and seconded by Matt Wideman that the Board accepts and approves Resolution #2023-02-11, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Elizabeth Burwell	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

J. Resolution 2023-02-12:

Policies for Review and Approval– Revised

Moved by Matt Wideman and seconded by Bob Competti that the Board accepts and approves Resolution #2023-02-12, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Elizabeth Burwell	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

K. Resolution 2023-02-13:
Policies for Review and Approval– Rescind

Moved by Matt Wideman and seconded by Pamela Barkley that the Board accepts and approves Resolution #2023-02-13, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Elizabeth Burwell	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

L. Resolution 2023-02-14:
Donation

Moved by Bob Competti and seconded by Elizabeth Burwell that the Board accepts and approves Resolution #2023-02-14, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Elizabeth Burwell	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

M. Resolution 2023-02-15:
Resignations/Terminations/Retirements

Moved by Pamela Barkley and seconded by Matt Wideman that the Board accepts and approves Resolution #2023-02-15, as presented.

Vote:	Yes	No	Abstain
Pamela Barkley	X		
Elizabeth Burwell	X		
Bob Competti	X		
Jessica Roth	X		
Sharon Scruggs	X		
Derek Upp	X		
Matt Wideman	X		

Motion carried unanimously.

N. Informational Items:
Procedures for Review

XII. Items from Board Members:

Derek Upp stated that the "No Limits Basketball Camp" is scheduled for June 27-29. They are meeting this week and he will have more details to follow.

Sharon talked about Dr. Payne and his upcoming retirement. Sharon stated he has been a giant in the community ever since she moved here over 40 years ago, and he is an amazing man that has never slowed down from advocating for people with disabilities.

XIII. Reflection: What have we done at this meeting to help bring about a vibrant community where people lead fulfilling lives and make meaningful contributions?

XIV. Have we considered our ethical responsibilities in the conduct of our business tonight?

Yes.

XV. Adjournment

Moved by Pamela Barkley and seconded by Elizabeth Burwell that the Fairfield County Board of Developmental Disabilities adjourns the meeting.

Meeting adjourned at 7:08 p.m.



Gaynor Pfeffer
Recording Secretary



Sharon Scruggs, President
Fairfield County Board of
Developmental Disabilities



Elizabeth Burwell, Secretary
Fairfield County Board of
Developmental Disabilities



Resolution # 2023-02-01a

February 21, 2023

IN THE MATTER OF RATIFICATION AND SIGNING OF EXPENDITURES FOR JANUARY 2023

WHEREAS, the Fairfield County Board of Developmental Disabilities has reviewed the January 2023 expenditures,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board accepts and approves the January 2023 expenditures except for check #5366074 to Fairfield Medical Center for occupational therapy services and check #5367929, #5367930 and #5367932 to Innerphase Video Productions for the monthly sponsorship.

Motion by: Bob Competti

Seconded by: Matt Wideman

YEAS: 7

NAYS: 0

ABSTENTIONS: 0

ADOPTED: February 21, 2023

I certify that this is a true and correct copy of Resolution #2023-02-01a.

A handwritten signature in blue ink that reads "Elizabeth Burwell". The signature is written in a cursive style and is positioned above a horizontal line.

Elizabeth Burwell, Board Secretary



Resolution # 2023-02-01b

February 21, 2023

IN THE MATTER OF RATIFICATION AND SIGNING OF EXPENDITURES FOR JANUARY 2023

WHEREAS, the Fairfield County Board of Developmental Disabilities has reviewed the January 2023 expenditures, and

WHEREAS, the following expenditures to Fairfield Medical Center and Innerphase Video Productions have been separated from Resolution #2023-02-01a:

- #5366074 (FMC)
- #5367929 (IVP)
- #5367930 (IVP)
- #5367932 (IVP)

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board accepts and approves the above expenditures to Fairfield Medical Center and Innerphase Video Productions, as presented.

Motion by: Elizabeth Burwell
Seconded by: Pamela Barkley
YEAS: 5
NAYS: 0
ABSTENTIONS: 2

ADOPTED: February 21, 2023

I certify that this is a true and correct copy of Resolution #2023-02-01b.


Elizabeth Burwell, Board Secretary



Resolution # 2023-02-02

February 21, 2023

IN THE MATTER OF APPROVING THE FINANCIAL STATEMENTS FOR JANUARY 2023

WHEREAS, the Fairfield County Board of Developmental Disabilities has reviewed the January 2023 financial statements,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board accepts and approves the January 2023 financial statements as presented.

Motion by: Bob Competti

Seconded by: Pamela Barkley

YEAS: 7

NAYS: 0

ABSTENTIONS: 0

ADOPTED: February 21, 2023

I certify that this is a true and correct copy of Resolution #2023-02-02.


Elizabeth Burwell, Board Secretary



Resolution # 2023-02-03

February 21, 2023

IN THE MATTER OF CONTRACT FOR MEDICATION ADMINISTRATION REVIEWS

WHEREAS, the Fairfield County Board of Developmental Disabilities needs to conduct annual Medication Administration reviews and Lisa Tope is trained and experienced in conducting these reviews, and

WHEREAS, Ms. Tope is willing to enter into a supplemental contract to perform the duties of a Medication Administration Quality Assurance Reviewer, and

WHEREAS, in consideration of the duties to be performed, Administration recommends the payment of forty dollars (\$40.00) per hour to Ms. Tope, with a 2-hour minimum per review,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board approves the supplemental contract for Lisa Tope, as presented.

Motion by: Pamela Barkley

Seconded by: Matt Wideman

YEAS: 7

NAYS: 0

ABSTENTIONS: 0

ADOPTED: February 21, 2023

I certify that this is a true and correct copy of Resolution #2023-02-03.


Elizabeth Burwell, Board Secretary



Resolution # 2023-02-04

February 21, 2023

IN THE MATTER OF A CONTRACT FOR LAWN CARE SERVICES AT ALL FAIRFIELD DD LOCATIONS

WHEREAS, the Fairfield County Board of Developmental Disabilities previously contracted with Wilsons Landscape Maintenance to provide lawn care services to all Fairfield DD locations, and

WHEREAS, the aforementioned contract has expired, and

WHEREAS, the Administration has been very pleased with Wilsons Landscape Maintenance services and would like to enter into a new contract for \$42,245.00,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board approves the new contract with Wilsons Landscape Maintenance for lawn care services for all Fairfield DD locations, as presented.

Motion by: Bob Competti
Seconded by: Elizabeth Burwell
YEAS: 7
NAYS: 0
ABSTENTIONS: 0

ADOPTED: February 21, 2023

I certify that this is a true and correct copy of Resolution #2023-02-04.


Elizabeth Burwell, Board Secretary



Resolution # 2023-02-05

February 21, 2023

IN THE MATTER OF SOLICITING BIDS FOR BUILDING RENOVATIONS

WHEREAS, Administration met with architects and is requesting approval to solicit bids to renovate the Administration building to update and provide functionality to the available space vacated by the Services and Supports department, and

WEHERAS, the bathroom in the Assistive Technology room needs renovating and Administration is also requesting approval to solicit bids for this renovation, and

WHEREAS, both of these renovations are included in the 2023 budget,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board approves the solicitation of bids for the renovations at the Administration building and the Assistive Technology bathroom, as presented.

Motion by: Bob Competti
Seconded by: Pamela Barkley
YEAS: 7
NAYS: 0
ABSTENTIONS: 0

ADOPTED: February 21, 2023

I certify that this is a true and correct copy of Resolution #2023-02-05.


Elizabeth Burwell, Board Secretary



Resolution # 2023-02-06

February 21, 2023

IN THE MATTER OF THE CREATION OF A NEW POSITION

WHEREAS, Administration is requesting the creation of a floating Individual Support Coordinator position due to the heavy Individual Support Coordinator caseloads, and

WHEREAS, this position will float between the SSA departmental teams to help out when staff is on vacation or out for an extended period of time, and

WHEREAS, this position was included in the 2023 budget,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board approves the creation of a floating Individual Support Coordinator position to float between the SSA departmental teams to provide additional support as needed.

Motion by: Pamela Barkley
Seconded by: Bob Competti
YEAS: 7
NAYS: 0
ABSTENTIONS: 0

ADOPTED: February 21, 2023

I certify that this is a true and correct copy of Resolution #2023-02-06.


Elizabeth Burwell, Board Secretary



Resolution # 2023-02-07

February 21, 2023

IN THE MATTER OF THE REVISION OF POSITION DESCRIPTIONS

WHEREAS, the following position descriptions have been reviewed:

- MUI Coordinator / Court Liaison
- MUI Coordinator / QA Liaison

and

WHEREAS, the administration is recommending revisions to the attached position descriptions to reflect current job duties and departmental needs,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board approves the revised position descriptions listed above and as presented.

Motion by: Elizabeth Burwell

Seconded by: Jessica Roth

YEAS: 7

NAYS: 0

ABSTENTIONS: 0

ADOPTED: February 21, 2023

I certify that this is a true and correct copy of Resolution #2023-02-07.


Elizabeth Burwell, Board Secretary



Resolution # 2023-02-08

February 21, 2023

IN THE MATTER OF APPROVING THE 2023-2024 SCHOOL CALENDARS

WHEREAS, the following 2023-2024 school calendars are presented to the Board for approval:

- Forest Rose– Pre-School Calendar
- Forest Rose– School Age Calendar

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board approves the 2023-2024 Forest Rose Pre-School and School Age calendars as presented.

Motion by: Bob Competti

Seconded by: Pamela Barkley

YEAS: 7

NAYS: 0

ABSTENTIONS: 0

ADOPTED: February 21, 2023

I certify that this is a true and correct copy of Resolution #2023-02-08.


Elizabeth Burwell, Board Secretary



Resolution # 2023-02-09

February 21, 2023

IN THE MATTER OF EXPENDITURES THAT EXCEED TEN THOUSAND DOLLARS (\$10,000.00)

WHEREAS, the Superintendent of the Fairfield County Board of Developmental Disabilities has the authority to authorize contracts and expenditures for the Board up to Ten Thousand Dollars (\$10,000.00), and

WHEREAS, Fairfield DD has always been member of the Ohio Association of County Boards of Developmental Disabilities (OACB) and the 2023 membership dues are \$46,405.00, and

WHEREAS, this expense was included in the 2023 budget,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board authorizes the expense of \$46,405.00 to the Ohio Association of County Boards of Developmental Disabilities for our 2023 membership dues.

Motion by: Matt Wideman
Seconded by: Jessica Roth
YEAS: 7
NAYS: 0
ABSTENTIONS: 0

ADOPTED: February 21, 2023

I certify that this is a true and correct copy of Resolution #2023-02-09.


Elizabeth Burwell, Board Secretary



Resolution # 2023-02-10

February 21, 2023

IN THE MATTER OF WATER SOURCE HEAT PUMP REPLACEMENTS FOR FOREST ROSE SCHOOL

WHEREAS, the Superintendent of the Fairfield County Board of Developmental Disabilities has the authority to authorize contracts and expenditures for the Board up to Ten Thousand Dollars (\$10,000.00), and

WHEREAS, existing water source heat pump units in classroom 15 and the pool office at Forest Rose School have broken down beyond repair, and

WHEREAS, Speer Mechanical has submitted quotes to replace both units totaling \$29,704 for two water source heat pumps which will keep the rooms at the desired temperature,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board approves the contract for replacing two water source heat pumps, as attached.

Motion by: Bob Competti
Seconded by: Pamela Barkley
YEAS: 7
NAYS: 0
ABSTENTIONS: 0

ADOPTED: February 21, 2023
ADOPTED:

I certify that this is a true and correct copy of Resolution #2023-02-10.


Elizabeth Burwell, Board Secretary



Resolution # 2023-02-11

February 21, 2023

IN THE MATTER OF POLICIES FOR REVIEW AND APPROVAL

WHEREAS, the following policies are scheduled for review:

- B-01, General Board Operations
- F-02, Contracting for Services
- HR-70, Longevity Increase
- T-06, Bring Your Own Device and Acknowledgement

and

WHEREAS, there are no recommended changes in the above-referenced policies,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board approves the re-adoption of the policies listed above and as presented.

Motion by: Elizabeth Burwell

Seconded by: Matt Wideman

YEAS: 7

NAYS: 0

ABSTENTIONS: 0

ADOPTED: February 21, 2023

I certify that this is a true and correct copy of Resolution #2023-02-11.


Elizabeth Burwell, Board Secretary



Resolution # 2023-02-12

February 21, 2023

IN THE MATTER OF POLICIES FOR REVIEW AND APPROVAL

WHEREAS, the following policies are scheduled for review:

- Board Operation Manual
- B-02, Record Retention
- B-04, Risk Management
- B-05, Annual Evaluation of the Superintendent
- B-06, Action Planning
- HR-32, Overtime Compensation
- HR-43, Severance Pay
- HR-60, Insurance Benefits
- SS-40, Provider Interest in public Contracts
- SS-42, Monitoring Provider Contracts
- T-05, Mobile Device Policy and Acknowledgement

and

WHEREAS, the administration is recommending revisions,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board adopts the above policies as revised and as presented.

Motion by: Matt Wideman
Seconded by: Bob Competti
YEAS: 7
NAYS: 0
ABSTENTIONS: 0

ADOPTED: February 21, 2023

I certify that this is a true and correct copy of Resolution #2023-02-12.

A handwritten signature in black ink, appearing to read "Elizabeth Burwell", is written over a horizontal line. Below the line, the text "Elizabeth Burwell, Board Secretary" is printed in a black, sans-serif font.

Elizabeth Burwell, Board Secretary



Resolution # 2023-02-13

February 21, 2023

IN THE MATTER OF A POLICY FOR REVIEW AND APPROVAL

WHEREAS, the following policy is scheduled for review:

B-03, Corporate Compliance

and

WHEREAS, the above policy is obsolete and no longer needed,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board rescinds Policy B-03.

Motion by: Matt Wideman

Seconded by: Pamela Barkley

YEAS: 7

NAYS: 0

ABSTENTIONS: 0

ADOPTED: February 21, 2023

I certify that this is a true and correct copy of Resolution #2023-02-13.


Elizabeth Burwell, Board Secretary



Resolution # 2023-02-14

February 21, 2023

IN THE MATTER OF A DONATION TO FOREST ROSE SCHOOL

WHEREAS, Forest Rose School received a donation in the amount of \$50.00 from Robert and Janis Kemmerer of Lancaster, Ohio in the memory of John Stai,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board accepts the above donation from Robert and Janis Kemmerer, as presented.

Motion by: Bob Competti

Seconded by: Elizabeth Burwell

YEAS: 7

NAYS: 0

ABSTENTIONS: 0

ADOPTED: February 21, 2023

I certify that this is a true and correct copy of Resolution #2023-02-14.


Elizabeth Burwell, Board Secretary



Resolution # 2023-02-15

February 21, 2023

IN THE MATTER OF STAFF RESIGNATIONS, TERMINATIONS & RETIREMENTS

WHEREAS, Cara Kohl, Individual Support Coordinator has resigned from her position effective February 10, 2023, and

WHEREAS, Stacy Dozier, Educational Aide has resigned from her position effective February 24, 2023, and

WHEREAS, Amber Deason, Educational Aide at Forest Rose School has been terminated,

NOW THEREFORE,

BE IT RESOLVED BY THE Fairfield County Board of Developmental Disabilities:

That the Board accepts and approves the resignations listed above.

Motion by: Pamela Barkley
Seconded by: Matt Wideman
YEAS: 7
NAYS: 0
ABSTENTIONS: 0

ADOPTED: February 21, 2023

I certify that this is a true and correct copy of Resolution #2023-02-15.



Elizabeth, Burwell, Board Secretary